

## **How to use Electric Vehicle (EV) Charging Stations at Mason**

Charging stations are located in the visitor section of the Mason Pond, Shenandoah, and Rappahannock River Parking Decks. There are also charging stations located at level B2 of the Founders Hall Garage at the Arlington campus.

Please follow these instructions to be able to use the charging stations here on campus.

- 1) You must register with [Charge Point](https://www.chargepoint.com/) in advance to use the charging stations.

Please visit their website to learn about the benefits of membership.

<https://www.chargepoint.com/>

- 2) EVs must be registered under your account and you must have a valid Mason parking permit in order to qualify for the benefits listed below.

- a. For customers using the Mason Pond and Shenandoah charging stations please [fill out this form for a block of 15 validations](#). Should you run out you can request another block by using the same form. These are provided at no cost to you.

- i. Please fill in the box for 15, 4 hour validations, since charging is limited up to four hours at a time and charging stations are not meant to be used as all day parking.

- ii. Email all validation requests to [Separk12@gmu.edu](mailto:Separk12@gmu.edu) and allow one business day for processing. Please note in your email that this is an EV validation request.

- iii. Come into Parking Services (Located next to the Shenandoah Parking Deck) with your ID and pick up your validations. The validations work for both locations.

- iv. To use the validations drive into the visitor section and pull a ticket. When you are done charging your vehicle and exit the deck, simply put in the first ticket you pulled and then put in one of the validations. Any time over the four hour limit you are required to pay for.
  - b. For customers using the Rappahannock River charging stations
    - i. Come into the Parking Services (Located next to the Shenandoah Parking Deck) and obtain an FEV (Fuel Efficient Vehicle) sticker at no cost. You must have a valid George Mason parking permit on your account.
    - ii. Apply the sticker to your dashboard and hang your hangtag from your rearview mirror
    - iii. Charging is limited up to four hours at a time and charging stations are not meant to be used as all day parking.
    - iv. Remaining in the charging spot for longer than four hours can result in your being issued a citation.
  - c. For customers using the Founders Hall charging stations please [fill out this form for a block of 15 validations](#). Should you run out you can request another block by using the same form. These are provided at no cost to you.

- i. Please fill in the box for 15, 4 hour validations, since charging is limited up to four hours at a time and charging stations are not meant to be used as all day parking.
- ii. Email all validation requests to [arlpark@gmu.edu](mailto:arlpark@gmu.edu) and allow one business day for processing. Please note in your email that this is an EV validation request.
- iii. Come into Parking Services (Located in Founders Hall room 219) with your ID and pick up your validations.
- iv. To use the validations drive into the visitor section and pull a ticket.  
When you are done charging your vehicle and exit the deck, simply put in the first ticket you pulled and then put in one of the validations. Any time over the four hour limit you are required to pay for.

3) For non-Mason permit holders, users will pay the normal prevailing visitor parking rates.